

Minutes

		Present
Presiding Officer	Janiece Upshaw	<input checked="" type="checkbox"/>
Associate Presiding Officer	Gwendolyn Johnson	<input checked="" type="checkbox"/>
Secretary	Joshua Goodson	<input checked="" type="checkbox"/>
Parliamentarian	Priya Eimerbrink	<input checked="" type="checkbox"/>
Senator, Permanent Non-Tenure Track	Gabriel Otteson	<input checked="" type="checkbox"/>
Senator, Tenure-Track	Corron Sanders	<input checked="" type="checkbox"/>
Senator, Tenured	Iftekhar Amin	<input checked="" type="checkbox"/>
Senator, Business Place One	Patricia Wynn	<input checked="" type="checkbox"/>
Senator, Business Place Two	Warren Nagumo	<input checked="" type="checkbox"/>
Senator, Business Appointed	Yonas Lemma	<input checked="" type="checkbox"/>
Senator, Education	Victor Lozada	<input type="checkbox"/>
Senator, Education Appointed	Deanne Paiva	<input checked="" type="checkbox"/>
Senator, Human Services	Nedra Washington Goss	<input checked="" type="checkbox"/>
Senator, Human Services Appointed	Bonique Morton	<input checked="" type="checkbox"/>
Senator, LAS Place One	Stephen Womack	<input type="checkbox"/>
Senator, LAS Place Two	Kieth Gryder	<input checked="" type="checkbox"/>
Senator, LAS Place Three	Noureen Khan	<input type="checkbox"/>
Senator, LAS Appointed	Razan Albanna	<input checked="" type="checkbox"/>
Senator, College of Law	Eric Porterfield	<input checked="" type="checkbox"/>
Senator, College of Law Appointed	Korin Munsterman	<input type="checkbox"/>

- I. Call to Order – 10:00 a.m.
- II. Approval of Minutes
 - Public Comment re: Minutes
 - Motion to approve minutes from the previous meeting.
 - Moved by: Otteson
 - Second: Washington
 - Yes: 11
 - No: 0
 - Abstain: 1
- III. Budget Report
 - University Budget Report – April Barnes
 - Credit Hours
 - Under Graduate
 - Projected: 30743

- Actual: 30617
- Graduate
 - Projected: 2445
 - Actual: 2688
- There is money for 5 to 6 graduate assistants (\$100,000)
- Agenda for December: Going forward we would like to see information from the university regarding the budget.
- They are working with IT to make a system to make paychecks clearer about where money is coming from in faculty paychecks (e.g. overloads, stipends, etc.)
- Budget Report – Faculty Senate
 - Not changed from last month.

IV. Presiding Officer's Report

- Syllabi Review
 - Focused on gender identity.
 - First report is done looking at all syllabi on SharePoint.
 - There will be an appeal process.
 - Dean's council and a representative from Faculty Senate.
 - Guiding Principles
 - Education, not indoctrination.
 - Final decision making on curriculum applies to University, and not individual professor.
 - Academic integrity and Academic Freedom continue to apply.
 - Students should be taught as necessary for their professional development.
 - 6.9% of syllabi were flagged to be looked at for further review. (78 of 1280)
 - Eric Evans from DLIT explained the process for flagging syllabi and what it looks like when a course is flagged.
 - Johnson: Can we get a list of words that were used to flag syllabi?
 - It will be provided.
 - Sanders makes a motion to have an open forum with the Provost to discuss the syllabus review process.
 - Amin seconds
 - Yes: 15
 - No: 0
 - Abstain: 0
- CUPA Salary Reports
 - Administration gets data yearly.
 - They are doing another review of salary with data but using institutions that better fit with UNTD.

V. FS Standing Committee Reports/Discussion of Charges/Concerns

- **Public Comments on Committee Work**
- Committee Charges for 2025- 2026
- Academic Affairs – Korin Munsterman
 - *The Committee on Academic Affairs shall study and make recommendations to the Faculty Senate on university policy concerning admission standards, suspension, probation, and dismissal of students for academic reasons; standards for graduation; the awarding of honors to graduates; and any other academic concerns that may be assigned by the Faculty Senate. The Committee shall make recommendations regarding all academic degree programs, certificates, and core curriculum courses. The Committee shall monitor developments regarding individual courses and curriculum of all degree programs in the university.*

- Charge 24 – 25: Review current course evaluation questions. Recommend questions to replace current questions. Documents to assist were provided to committee last year. Dawn Sales will need as early as possible to get them switched over in the system.
- **Charge 25- 26: Complete the recommendations, present to Faculty Senate for approval and submission to Assistant Provost.**
- Charges
 - Develop a feedback mechanism with faculty to gather any concerns they have regarding admission standards, suspension, probation, and dismissal of students for academic reasons; standards for graduation; the awarding of honors to graduates; and any other academic concerns. Schedule a forum once a semester with the Provost's office to address these problems.
 - Motion: Eimerbrink moves to approve the above charge for Academic Affairs.
 - Sanders seconds.
 - Yes: 15
 - No: 0
 - Abstain: 0
- **Faculty Work-Life – Warren Nagumo**
 - *The Committee on Work-Life shall make recommendations to the Faculty Senate on policies related to recruitment, retention, promotion, merit, evaluation, tenure, compensation, workload, and working conditions for all faculty members.*
 - Charge for 24-25: Review Lecture Promotion Policy and guidelines.
 - **Charge for 25-26: A special ad-hoc committee was formed to draft Lecture Promotion Policy.**
 - Advocate for continued strategy to compensate faculty fairly and competitively.
 - Improved communication from HR/Administration re: strategy and decisions
 - Collection of faculty concerns re: compensation/work loads
 - Guidance on service requirements to ensure more equitable distribution of duties between faculty.
 - List of universities used for compensation and workload comparisons.
 - Paiva moves to charge work life to collaborate with the Human Resources department to compile a list of peer institutions that will serve as benchmarks for evaluating faculty compensation and workload standards.
 - Gryder seconds.
 - Yes: 15
 - No: 0
 - Abstain: 0
- **Information Technology – Eric Porterfield**
 - Charge for 24-25: Re-establish connections with distance learning and OIT. Survey faculty to help develop recommendations to deliver to the provost. Recommendations included:
 1. Faculty Senate IT Committee to meet 2x per semester with DLIT/OIT to review new tools, pilot programs, and survey results.
 - Align DLIT updates with Faculty Senate meetings for institutional transparency.
 2. Streamline Procurement and Quote Requests
 - Advocate for a transparent, user-friendly quote request process with estimated timelines and expected documentation.
 - Propose a "Request Tracker Dashboard" to monitor status from submission to implementation.
 3. Technology and Support for Classrooms

- Ensure there is tech support to classroom instructors when classes are in session (Includes Saturdays and evenings). Ensure all classrooms have equitable technology.
- **Charge for 25-26: Follow up recommendation from 24-25.**
 - a. IT Requests – challenges reaching IT dept (not help desk) for assistance.
 - b. Printers - available to faculty/students; repair issues
- Johnson moves to charge IT with following up on recommendations from the previous year to ensure they are being addressed, obtain documents pertaining to the faculty computer replacement schedule, and obtain information regarding general replacement cycle for campus equipment, with a focus on academic resources such as printers and copiers.
 - a. Albanna seconds.
 - i. Yes: 15
 - ii. No: 0
 - iii. Abstain: 0
- Library – Kieth Gryder
 - *The Committee on the Library shall advocate for appropriate levels of library funding and resource distribution, and track policies and procedures of the library. The Committee shall identify areas of change/improvement for the library and offer suggestions and report on any matters of the library concerning the implementation of its recommendations, to include the needs of the library and how these may be of interest to the university community as a whole.*
 - Charge for 24-25: Drafted letter to faculty to regain access to Denton's library. Letter presented for approval to FS, who approved and delivered to the provost. (President is working with system to advocate for the establishment of a system-wide library.)
 - **Charge for 25-26:**
 - Provide faculty input on collection priorities and acquisitions.
 - Advocate for resources that support teaching, learning, and research.
 - Review the library's budget and advise on funding priorities.
 - Advocate for adequate funding for library resources and staffing
 - Committee met.
 - Access to movies and shorts
 - University has access Kanopy. But Kanopy has docs, not a lot of commercial films.
 - Swank is another streaming platform that could be used to fill the gap that Kanopy has.
 - Wynn: There should be a video that was made in the last year for faculty to learn about the resources that the library has.
 - Gryder moves to charge the Library committee with reviewing the library's budget and advise on funding priorities, advocate for adequate funding for library resources and staffing, and work with library to make shareable instructional videos on library resources, which can serve both faculty and students.
 - Otteson seconds.
 - Yes: 15
 - No: 0
 - Abstain: 0
- Nominations & Elections – Priya Eimerbrink
 - *The Committee on Nominations and Elections shall conduct the nomination and election processes of faculty to Faculty Senate. The President and Vice President/President-Elect may not serve as a member of the Committee on Nominations and Elections. Nominations and Elections are subject to Senate ratification.*
 - Charge for 24-25: Conduct the nomination and election process to elect faculty to Faculty Senate
 - **Charge for 25-25: Conduct the nomination and election process to elect faculty to Faculty**

Senate. Make necessary changes to process to adhere to SB 37.

- Charter/Constitution & Bylaws – Patricia Wynn
 - *The Committee on Charter and Bylaws shall be responsible for Charter and Bylaws for the Senate, consider amendments, and may be called upon to draft Senate resolutions.*
 - Charge for 24-25: Drafted new bylaws as needed.
 - **Charge for 25-26: Review of new Charter and Bylaws. Reduce Charter length by placing items that may be better fit with bylaws instead of Charter. Ensure Charter and Bylaws adhere to SB 37 mandates. Draft committee description for Information/Technology Committee.**
- Faculty Handbook – Noreen Khan
 - *The Committee on the Faculty Handbook shall be responsible for reviewing all aspects of the UNT Dallas Faculty Handbook, and together with the Office of the Provost, will ensure that information in the Faculty Handbook is aligned with University Policies.*
 - Charge for 24-25: Revise Faculty Handbook.
 - **Charge for 25-26: Continue to revise Faculty Handbook. Compare to other Faculty Handbooks. Include references to all UNTD policies that pertain to Faculty. Associate Provost Ali Shaqlaih is now administrator with whom FS will collaborate re: faculty handbook.**
- Annual Administrator Advisory Review Committee – Iftekhar Amin
 - The Committee on the Annual Administrator Advisory Review shall be responsible for conducting, analyzing, and disseminating an annual review of the university administration from the members of the faculty. University administration includes President, Provost, and Deans for the purposes of this committee.
 - Charge 24-25: Develop a draft of Annual Review.
 - **Charge 25-26: Review FS feedback and continue to draft annual review, including framework to present to FS for review/approval/submission to the Provost and President.**

VI. Unfinished Business and General Orders 11:45 a.m.

- Faculty List for Senators
 - Senators asked to pick up lists. They will be emailed out. Get together with other Senators from your school to divide up list.
- General Assembly Mtg.
 - Warren moves to have a General Assembly on February 6th.
 - Otteson seconds
 - Yes: 15
 - No: 0
 - Abstain: 0

12/05/25	10:00 AM- 12:00 PM	FS Meeting, FH 208
01/16/26	10:00 AM- 12:00 PM	FS Meeting, FH 208
2/06/26	10:00 AM- 12:00 PM	FS Meeting, FH 208
03/06/26	10:00 AM- 12:00 PM	FS Meeting, FH 208
04/03/26	10:00 AM- 12:00 PM	FS Meeting, FH 208
05/01/26	10:00 AM- 12:00 PM	FS Meeting, FH 208

VII. New business 11:55 p.m.

- Upshaw will follow up on recommendations for chair model with provost.

VIII. Adjournment – 12:05 p.m.

DRAFT