

UNTD Employee Commencement Cord Request

On behalf of the Staff Council, UNT Dallas employees who are also graduating from UNT Dallas may request and wear the UNT Dallas Staff Commencement Cord when participating in the commencement ceremony. The cord is a combination of one green and one blue cord. Any person directly, and currently, employed by UNT Dallas who is graduating with a degree from UNT Dallas can request to wear the cord. Former employees with at least 6 months of service with the institution may also request a cord, and eligibility is contingent on the signature of their former supervisor. The cord is presented at no cost on behalf of the Staff Council.

We thank you for your service to UNT Dallas and congratulate you on your outstanding academic achievement!

Instructions

1. Complete this form.
2. Obtain your department supervisor's signature.
3. Submit the signed form to unt.d.staffcouncil@untdallas.edu to request your cord.

Employee Information

EMPLID: _____ Date: _____

Applicant Name: _____
Last First M.I.

Job Title: _____

Part Time Full Time Student Employee

Current Former Length of service: _____

Supervisor: _____ Department: _____

Approval

Supervisor Signature

Date